



City of Terre Haute Automatic Bill Payment Update Information – Sewer Services

I am currently enrolled in Automatic Bill Payment and my banking information has changed. Please update my City of Terre Haute account to reflect the new information below. I understand that my current Automatic Bill Payment may be delayed due to the change and I have made other arrangements for payment. *Depending on the type of payment method you choose, please provide a voided check, savings deposit slip, or a photocopy of your credit card.*

Please continue to pay your bill until your statement indicates the ABP option has started. Allow 4-6 weeks for processing.

Required Information to Process Your Request

Name as it appears on your City of Terre Haute Bill

10 Digit City of Terre Haute Sewer Account Number

10 Digit City of Terre Haute Sewer Premise Number

Email Address

Option 1: Checking or Savings Account Type Checking Savings (check one)

 Name (exactly as it appears on financial institution records)

 Name of Financial Institution

 Routing Number (9 digit number at bottom of your check)

 Checking or Savings Account Number

I authorize the financial institution named above to charge my account and remit payment for my monthly bill to the City of Terre Haute. This authority will remain in effect until I give written notification, satisfactory to the City of Terre Haute, to terminate this authorization.

 Financial Account Holder Signature Date

 Financial Account Holder Signature Date

Option 2: Credit Card Type Visa Master Card Discover American Express (check one)

 Name (exactly as it appears on credit card)

 Billing Address (exactly as it appears on credit card records)

 Credit Card Account Number

 Expiration Date

I authorize the City of Terre Haute to charge the full amount of my monthly bill to the specified credit card. This authority will remain in effect until I give written notification, satisfactory to the City of Terre Haute, to terminate this authorization.

 Credit Card Holder Signature

 Date