



City of Terre Haute Automatic Bill Payment (ABP) Cancellation

Please provide the information below that applies to your Automatic Bill Payment cancellation request. Allow 30 days for the request to become effective, if you would like Automatic Bill Payment cancelled before 30 days from the time you mail the form please make your current balance forward payment by check, money order, or credit card before the due date. To fax your request send to 1-888-470-1902. The mailing address for cancellation is:

City of Terre Haute / Sewer Billing
PO Box 21043
Tulsa, OK, 74121-1043

Notification must be received by mail or fax

Please continue to pay your bill until your statement indicates the ABP option has started. Allow 4-6 weeks for processing.

Required Information to Process Your Request

Name as it appears on your City of Terre Haute

10 Digit City of Terre Haute Sewer Account Number

10 Digit City of Terre Haute Sewer Premise Number

Email Address

Option 1: Checking or Savings Account Type Checking Savings (check one)

Name (exactly as it appears on financial institution records)

Name of Financial Institution

Routing Number (9 digit number at bottom of your check)

Checking or Savings Account Number

I authorize the financial institution named above to charge my account and remit payment for my monthly bill to the City of Terre Haute. This authority will remain in effect until I give written notification, satisfactory to the City of Terre Haute, to terminate this authorization.

Financial Account Holder Signature Date of Removal

Financial Account Holder Signature Date of Removal

Option 2: Credit Card Type Visa Master Card Discover American Express (check one)

Name (exactly as it appears on credit card)

Billing Address (exactly as it appears on credit card records)

Credit Card Account Number

Expiration Date

I am requesting that Automatic Bill Payment be cancelled from my City of Terre Haute account on the date requested.

Credit Card Holder Signature

Date of Removal

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