



## City of Terre Haute Monthly EZ Pay Option – Sewer Service

The City of Terre Haute is pleased to offer Monthly EZ Pay for Sewer Service bill. You can choose to sign up for Monthly EZ Pay using either of the following payment methods:

- **Checking or Savings Account** – The full amount of your sewer service bill will be automatically deducted from the account of your choice on the bill due date each month by TechPay's Secure Payment Center. *There are NO additional service/courtesy fees when you use your checking or savings account!*
- **Credit or Debit Card** - The full amount of your sewer service bill will be automatically charged to the credit or debit card of your choice on the bill due date each month by TechPay's Secure Payment Center. *There IS an additional service/courtesy fee of \$2.00 per transaction for residential customers and a \$12.00 per \$500.00 payment increment for commercial accounts when you use your credit or debit card. The applicable fee will be added to your bill total and will be listed in the total on your financial statements.*

By completing the form below and returning it to us, you authorize the monthly payment to be made from your checking account, savings account, or to be charged to your credit or debit card automatically each month on the bill due date. You will still receive a monthly bill from the City of Terre Haute showing the charges to your account. If payment cannot be made because of insufficient funds, or a closed account, we will assess a service charge. To take advantage of this service simply print and complete this authorization form. You can mail it to us with a voided check, a savings deposit slip, or a photocopy of your credit card.

**Please continue to pay your bill until your statement indicates the Monthly EZ Pay option has started. Allow 4-6 weeks for processing.**

### Required Information to Process Your Request

Name as it appears on your City of Terre Haute Bill

10 Digit City of Terre Haute Sewer Account Number

10 Digit City of Terre Haute Sewer Premise Number

Email Address

**Option 1: Checking or Savings Account**

Type

☐ Checking ☐ Savings (check one)

Name (exactly as it appears on financial institution records)

Name of Financial Institution

Routing Number (9 digit number at bottom of your check)

Checking or Savings Account Number

I authorize the City of Terre Haute to charge the full amount of my monthly sewer bill to the specified checking or savings account. This authority will remain in effect until I give written notification, satisfactory to the City of Terre Haute, to terminate this authorization.

Financial Account Holder Signature

Date

Financial Account Holder Signature

Date

**Option2: CreditCard**

Type ☐ Visa ☐ Master Card ☐ Discover (check one)

Name (exactly as it appears on credit card)

Billing Address (exactly as it appears on credit card records)

Credit Card Account Number

Expiration Date

I authorize the City of Terre Haute to charge the full amount of my monthly bill to the specified credit card, and for the Courtesy Fee to be paid to [TechPay.net](http://TechPay.net). This authority will remain in effect until I give written notification, satisfactory to the City of Terre Haute, to terminate this authorization.

Credit Card Holder Signature

Date